

# ***LOCAL GOVERNMENT DATA PROCESSING CORPORATION***

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## ***Point of Sale***

A centralized cash management system designed to guide cashiers through the process of receipting, balancing the cash drawer, and updating the General Ledger.

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### ***Point of Sale System Features***

- Security features restrict cashier access to specific receipting stations, receipt printers, or electronic cash drawers.
- Multiple charges and payment types can be entered on a receipt. The system will automatically compute the customer's change.
- Application forms such as business license, and property tax can be printed while receipting.
- General Ledger Interface automatically allows accounts to be updated for all receipts and payments.
- Customer history is accessible and helps determine which accounts and applications a returned check affects.
- Receipt and validation printers, electronic cash drawers, and bar code scanners can be used with the system.



### ***Highlights***

- Security
- Receipting
- Void Receipts
- Balance Cash Drawer
- Receipt History
- Transaction Versatility
- Check Endorsement
- Stub Validation

### ***Access Methods***

- Master Inquiry
- Receipt Number
- Receipt Date
- Payments by Name
- Payments by Check
- Payments by Receipt Of
- Payments by Payment Type

### ***Interfaces***

- Accounts Receivable
  - Business License (TN)
  - Miscellaneous Receipts
  - Property Tax
  - Utility Billing
  - General Ledger
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# Special Features

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- The Point-of-Sale System can be used with a single system or integrated with several other existing systems.
- Extensive security features allow securing cash drawers by cashier.
- Multiple charges and payment types can be entered on a receipt. The system will automatically compute the customer's change.
- Check Endorsement and Stub Validation are one of the many features that are available that makes this system truly efficient.
- Customized receipts can be printed on a variety of forms through user-defined forms generation.
- Validation printing is available for payments such as checks or money orders. The validation is customized for each site through user-defined forms generation.
- Receipts can be voided on the system. All General Ledger entries necessary to void the receipt are done automatically.
- Cashiers can balance and close their cash drawers at any time. The breakdown of charges and payments can be displayed or printed.
- Unlimited history is maintained on all receipts. Reports allow monitoring of receipt activity for any date range, by receipt number range, and by application type.
- The General Ledger distribution can be entered on each Miscellaneous Receipting receipt or automatically distributed to the ledger based upon each application type. Receipts can be distributed to different ledger accounts by a percentage amount or by a flat amount.
- An interface to the General Ledger System allows ledger accounts to automatically be updated for all receipts.
- Transactions that involve no receipting can be done by "change given" or "cash checks" options for audit purposes.
- Our Customer Service Department offers a wide variety of services such as modem, and internet-based support, file conversions, disaster recovery planning, e-mail support, and advanced training seminars.
- Cash drawer overages and shortages can be tracked to the cashier level.
- The Point-of-Sale System offers greater opportunities for cross training.

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