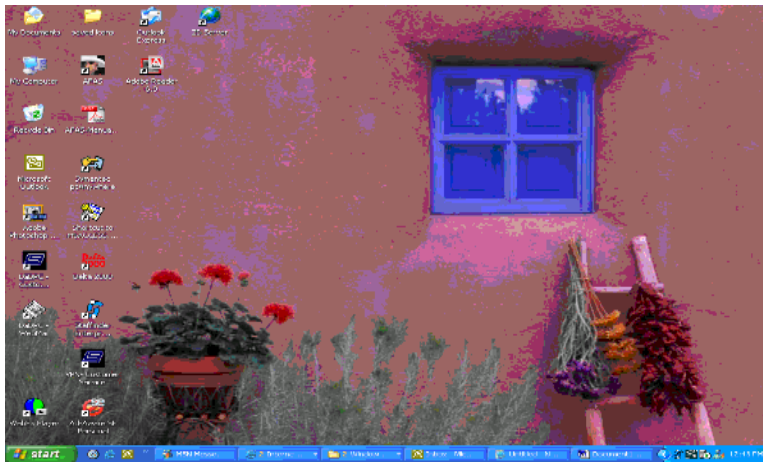


How to set up a shortcut on our desktop to access Zortec/Delta support assistance

These instructions will assist you in creating a link on your desktop so that you can access the Zortec/Delta online support request form.

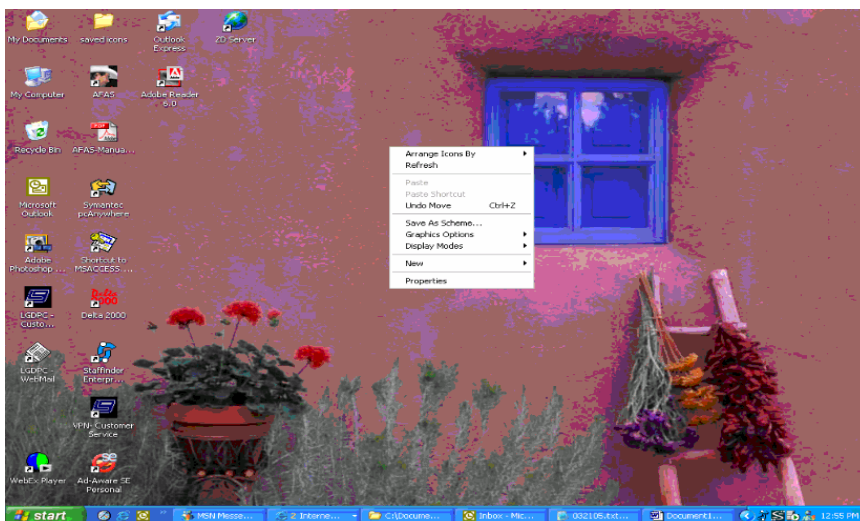
What is a desktop?

A desktop is the screen on your computer where all your icons reside. Below is an example of a desktop.

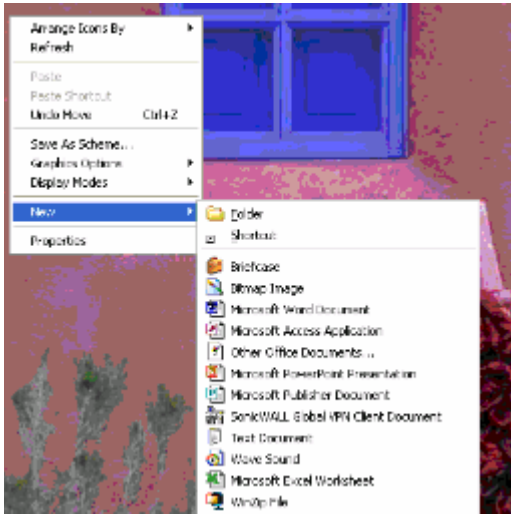


To create a new shortcut on your desktop

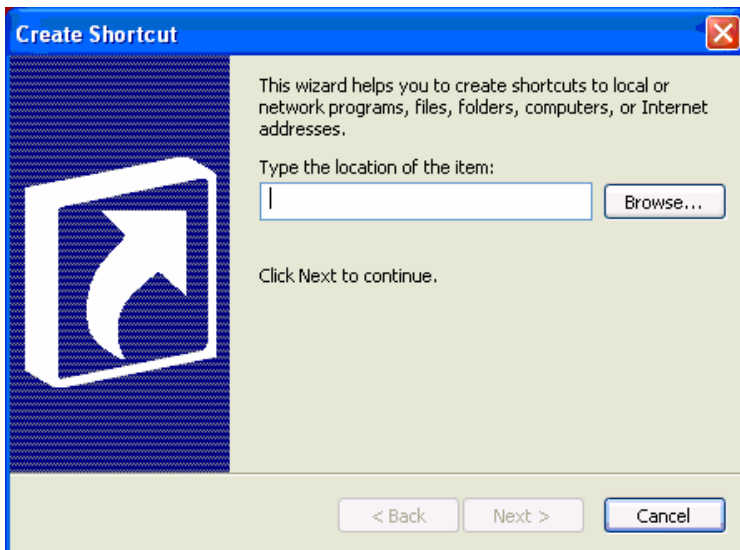
On the desktop right click your mouse on a spot that has no icons and a small window will appear as shown below.



Once the window appears, left click on the **NEW** option of the window. When you do this, another window will appear as show below.



Then a second window appears, left click your mouse on the **shortcut** option and another screen will appear. Sample shown below.



Enter or copy the below information in the “**Type the location of the item**” field
http://www.lgdpc.com/Support/zortec_delta_request2.htm

Then click the Next button. The create shortcut window will ask you for a name of the shortcut you can accept the default or enter a name that will help you know what the icon is. Then click the finish button and the shortcut will appear on your desktop.

Once finished, double clicking on the icon should take you to the Zortec/Delta request online support page.