

Application	Customer Release Notes
CT	Ctrac was updated to export the 4 narrative lines from the events/transactions records in Data Rep. CTDDFDM was updated to print the narrative lines on a UDR. Each line requires two DDF fields to print. One field prints the left 30 bytes and another field prints the right 30 bytes. Fields 920/921 print narrative 1. Fields 925/926 print narrative 2. Fields 930/931 print narrative 3. Fields 935/936 print narrative 4.
FA	DDF fields for user defined reports were added to print the department code and name, category code and description, location code and description, building location/code and description, room location/building/code and description. These fields start with DDF 2000.
PP	Office Manager, Frequency Codes were updated to include a new field for "Leave Percentage" below the Default Hours field. This new field is used to accrue only a percentage of the leave on the leave tables. For example, some employees go from a 40 to 32 hour work week so the sick and vacation leave need to accrue at 80% of the rate. Enter an 80 in the Leave Percentage field then accrue leave.
PP	Print Mailing Labels and Print Laser Labels were updated to add Frequency and Employee Type to the runtime options so that labels can be printed for teachers and other specific employees.
PT	File Maintenance, update mode on the transaction screen was updated to correctly display the balance due on the transactions. This was only a display problem.
PT	Load New Owner Info was updated to include the runtime option "Update Original Name." When answered N, the new owner information is loaded on the narrative and general info screens. The general info screen is not changed. When answered Y, the new owner name from the file is updated to the Owner Name 1 field on the General Info screen. Owner name 2 and the mailing address are not changed. The new owner names and address info are updated to the Narrative and Additional Info screens.
PT	Print Notices was updated to include two new runtime parameters: "New Owner Info I/E/O" and "Use New Info Y/N". Set "New Owner Info to I" and "Use New Info to N" and the program will work as it always has. "New Owner Info I/E/O" is used if you have a form for printing tax notices with the owner info from the General Info screen and another form for printing tax notices with the new owner info from the Additional Info screen. This option will look at the Additional Info screen to determine which tax records are printed. If answered "I" tax notices will print for all tax records. If answered "O" tax notices will only print for tax records that have new owner information on the Additional Info screen. If answered "E" tax notices will not print for tax records that have new owner information on the Additional Info screen. "Use New Info Y/N" is used if one form is used for printing tax notices. "Y" will always print the owner info from the General Info screen unless there is new owner info on the Additional Info screen then it will print the info from there.
PT	The A/R Distribution Report was updated to correct a problem where refunds were not included in the amounts that printed on the report.
TX	Print Tax Notices was updated to print the notices in account number order for sites that use the account number field on tax bills.

UB	<p>ACH in UB was updated to add the flag "Commercial Y/N" to the ACH records to meet the updated NACHA requirements. To change the commercial flag from blank (the same as N) to Y, use file maintenance, update mode on screen 6. This is only allowed if no prenote or amount transactions are pending. If prenote or amount transactions are pending, delete them then update screen 6 and recreate the prenote or amount transactions. The "Commercial" flag is also available when creating prenote records. One time set up requires the Company Information be updated to enter the code CCD in the new Commercial Entry field. The Transaction Code field was added to the Create ACH File option but it is not used right now. The Create ACH file program puts all of the PPD records together in the file then it puts all of the CCD records together in the file. All records are included in one file. There is no way to get separate files without additional programming.</p>
UB	<p>Printing the Consumption Range Analysis using rate table steps was updated to correct a problem where only the consumption from the first line of the UBSTAT file printed. Additional info: The first line of the UBSTAT file automatically includes all zero consumption billing. The second line includes billing info from the first line of the rate table steps definition. If the first step of the rate table includes consumption starting at zero, answer C to Print Consumption Range Analysis to combine the first two lines of data from the UBSTAT file. If the first step of the rate table starts at 1, answer Y to Print Consumption Range Analysis. There is special programming for the electric service that stores the consumption based on predefined consumption ranges that are not affected by rate tables or consumption ranges in office manager. A programming request has been submitted to make the steps that print on the analysis report match those predefined in the program. Currently the steps that print on the report do not match how the data is stored.</p>
UB	<p>The Rebuild Alt Keys menu was updated to add the options to rebuild four alt keys for New Meter Inventory. These are used when searching for records in New Meter Inventory. If you are having problems with the search not working correctly select Utilities, Rebuild Alternate Keys and execute options 7-10. Answer Y to Create Alt Key File. Contact support for assistance or</p>
XX	<p>The software was updated to display a message notifying users to check release notes when new programs are installed. The message that displays is: "A new version of the LGC software has been installed or new programs have been loaded. Please visit the following website for updated Release Notes: http://www.localgovcorp.com/Support/release_notes/index.html. Press ENTER to Continue." This message should only display the first time each user logs into the software after updated programs are installed.</p>